



Mayfield City School District Gym Reimbursement

Mayfield City School District is proud to announce a new gym reimbursement offer! This program pays you back for being healthy. You get physical and financial benefits for being active. The enhanced reimbursement will be available for memberships from September 1, 2018 to August 31, 2019.

You choose!

Whether you love the gym or prefer the excitement of group classes, we want to give you money to use toward a variety of health activities.

What is eligible for reimbursement?

Gym, health club and fitness memberships, fitness classes such as; yoga, Pilates, and body sculpting classes which require a monthly fee (and when taught by a certified instructor).

If you have any questions about eligibility for reimbursement please contact Pat Martinson, at Gallagher Benefit Services at (234) 380-4468 or via email at GBS.MayfieldSchools@ajg.com.

What can't be reimbursed?

Reimbursement is not available for social clubs, equipment, uniforms, greens fees, transportation, association memberships, lodging, meals, fitness clothing and vitamins.

Who is eligible for reimbursement?

To be eligible for a reimbursement, you must be a current Mayfield staff member and participate in an eligible healthy activity.

Why should I take advantage of this gym discount?

The U.S. Surgeon General's Report on Physical Activity and Health states that regular physical activity can protect against diseases such as cancer, heart disease and high blood pressure as well as contribute to healthy bones, muscles, joints and improved mental health.

We believe, our staff can develop a healthy lifestyle that includes physical activity...and save money doing it!

Mayfield Reimbursement Form

Subscribers are eligible for reimbursement on a monthly basis. Requests must be received no later than the 10th of the month in order to be reimbursed by the end of that month.

Print and Mail or Email for Reimbursement:

Mail to: GBS/MCSD Reimbursements
3 Summit Park Dr. Suite 530
Independence, OH 44131

Email: GBS.MayfieldSchools@aig.com

Fax: (330) 294-5626

Subscriber Information

Subscriber's Last Name

First Name

Middle Initial

Email Address

(_____) Telephone Number

Activity/Item for Reimbursement

Mayfield City Schools will reimburse 100% of the monthly cost to a maximum of \$25 per month

Type of activity/item	Program/gym name/retailer	Month of usage	Fee Paid

Information Needed for Reimbursement

- This completed Reimbursement Form
- Documentation from the club, facility or program showing monthly or annual enrollment fee (*must include member's name, name of activity and individual charges or fees paid*)
- If you paid an annual membership fee, that amount will be divided by 12 to determine monthly fee (i.e. \$240 annually/12 months = \$20 per month fee)
- Documentation from the club, facility or program showing amount of visits within the month (*a minimum of 12 visits per month is required for reimbursement*)
- If your club, facility or program cannot provide a printed report showing the number of visits per month, you may submit documentation with facility signature in lieu of a facility report
- Documentation from the club, facility, program or event showing dates of contract and member(s) enrolled

Certification/Authorization (This form must be signed and dated by the subscriber)

Reimbursement is subject to approval by the Program Administrator, Gallagher Benefit Services. Please submit any receipts for reimbursement by the 10th of the month in order to receive reimbursement by the end of the month. There are no retroactive reimbursements.

Agreement: I certify that the information above is correct to the best of my knowledge. I am claiming reimbursement for only eligible expenses incurred during the applicable benefit year and for eligible members.

Subscriber's Signature

Date